


**Parsippany - Troy Hills, NJ - Fire District #2**

**Board of Fire Commissioners Meeting Minutes**

<b>Call to Order</b>		Time: 8:05pm	Date: 3/14/16
<b>Commissioners</b>	<i>Present:</i> George Appel, Eugene Caulfield, Peter Deegan, James Murphy	<i>Absent:</i> Donald Denise	
<b>Guests</b>	Chief Douglas Reighard, Asst. Chief Joseph Reeber		
<b>Last Meeting's Minutes</b>	Read & Approved		
<b>Treasurer's Report</b>	Read & Approved		
<b>Bills for Payment</b>	Approved		
<b>Correspondence</b>	Read & Reviewed		
<b>Committee Reports</b>			
<b>Insurance</b>	Contacted VFIS; received policy review. Will set up a meeting with an agent for an in depth policy review and comparison to current insurance policies (Selective and Lincoln). Will review all life insurance policies		
<b>House</b>	No report.		
<b>Apparatus</b>	Water leak on Engine 23 was repaired under warranty by Cummins. Glove box for E-23 on order. Will contact Major Police Supply for a price quote for mounting tools on E-23.		
<b>Chief's Report</b>	Read & Reviewed. Ladder and hose testing will be conducted by Morris Co. Chiefs Assoc. vendor. Pump testing will continue with current vendor. Approval given to Chief to make budgeted purchases: ice rescue sled, highway safety vests, personal floatation devices and cribbing		
<b>Old Business</b>	Will meet with computer professional to determine the correct items needed to improve firehouse WiFi.		
<b>New Business</b>	Loaned 623 to Mendham. Mendham Twp has obtained their own insurance rider. 623 will continue to be owned and registered by Parsippany-Troy Hills, District #2. Spoke to Parsippany purchasing agent; listing 623 on a municipal equipment site may not be advantageous. Need fuel credit card for Engine 23. Need to issue a credit card to the Chief. Receipts for any purchases made with a credit card must be emailed or delivered to the Treasurer immediately after purchase or asap. Commissioner election held on 2/20/16. P. Deegan elected to serve a three year term as Fire Commissioner. 2016 Budget passed. Resolution regarding the Report of Audit and the General Comments and Recommendations having been read & reviewed approved and signed by all Commissioners. Discussion of reorganization of Commissioner duties tabled until future meeting. Chief was asked to look into obtaining left closing Gemtor harnesses for 6 new sets of turnout gear. Discussed updates to fixed assets list. Need to determine if this list is required as well as who creates/updates/maintains the list. Looking into the availability of the Energy Efficiency Grant. Will continue to monitor Officer attendance at calls.		
<b>Adjourned</b>		Time: 9:52pm	Date: 3/14/16
<b>Respectfully Submitted</b>	 James Murphy Secretary		