


**Parsippany - Troy Hills, NJ - Fire District #2**

**Board of Fire Commissioners Meeting Minutes**

<b>Call to Order</b>	Time: 8:00pm	Date: 9/14/15
<b>Commissioners</b>	<i>Present:</i> George Appel, Eugene Caulfield, Peter Deegan, Donald Denise, James Murphy	<i>Absent:</i> None
<b>Guests</b>	Asst. Chief Joseph Reeber	
<b>Last Meeting's Minutes</b>	Read & Approved	
<b>Treasurer's Report</b>	Read & Approved	
<b>Bills for Payment</b>	Approved	
<b>Correspondence</b>	Read & Reviewed	
<b>Committee Reports</b>		
<b>Insurance</b>	Insurance is good and up to date.	
<b>House</b>	Garage and man access doors are being painted red.	
<b>Apparatus</b>	All apparatus maintenance, including pump tests on 621, 622 & 623 to be scheduled by month's end. Sutphen 623 is progressing; chassis will be ready and at Monticello, NY facility by 9/24. Currently working on cabinet & drawer specs.	
<b>Chief's Report</b>	Read & Reviewed.	
<b>Old Business</b>	Digital sign to be picked up from Pine Brook location. Contacted architect re: rehab/upgrade of firehouse. Full approval given to proceed with the study. District 5 & Parsippany Rescue & Recovery billed for Highway Safety class. Shell gas card was unused.	
<b>New Business</b>	Request made by vendor for possible OPRA report. Contacted the vendor & confirmed the OPRA report is not necessary. Grounds maintenance is a concern; will be addressed next season. Dishwasher & microwave oven are broken – will be replaced. Sale of KME 623 progressing, will be contacting a broker. Looking into making the firehouse a hotspot with Optimum to provide WiFi access for Dist. # 2. Chief's office pc to be upgraded to Windows 10. All files backed up. Property Tax Exemption form to be filed with the town. A copy will be saved in-house as well. Approval given to proceed with the purchase of tools for Sutphen 623 for up to \$27,000.	
<b>Adjourned</b>	Time: 9:55pm	Date: 9/14/15
<b>Respectfully Submitted</b>	 James Murphy Secretary	