


**Parsippany - Troy Hills, NJ - Fire District #2**

**Board of Fire Commissioners Meeting Minutes**

<b>Call to Order</b>	Time: 8:00pm	Date: 8/14/17
<b>Commissioners</b>	<i>Present:</i> George Appel, Eugene Caulfield, Peter Deegan, Donald Denise, James Murphy	<i>Absent:</i> None
<b>Guests</b>	Chief Douglas Reighard, Deputy Chief Joseph Reeber	
<b>Last Meeting's Minutes</b>	Read & Approved	
<b>Treasurer's Report</b>	Read & Approved	
<b>Bills for Payment</b>	Approved	
<b>Correspondence</b>	Read & Reviewed	
<b>Committee Reports</b>		
<b>Insurance</b>	All forms for VFIS have been completed. Will make a list of names and send to insurance company and await their coverage proposal.	
<b>House</b>	Roof continues to leak.	
<b>Apparatus</b>	T-21 noise appears to be the aerial ladder shifting when making a turn, no other reason for the noise is apparent. T-21 PM also performed. Plymo-vent has been repaired. Tool mounting will commence in the coming weeks. All ground ladders on apparatus and in firehouse were tested and passed inspection.	
<b>Chief's Report</b>	Read & Reviewed. Fire Prevention meeting was held. Fire Prevention wants Knox Box keys for all Districts so the bureau can update keys as needed. They will have a Knox Lock Box for each District's key.	
<b>Old Business</b>	Spoke to roofers, scheduled a meeting to discuss needs. Will also look into replacing HVAC unit. Two state audits were conducted on Workman's Comp. Radio system will move to Morris County when the agreement is finalized and signed by Parsippany. The new system will require some new equipment as well as upgrades to current equipment. Will begin looking into costs now; purchasing will begin when the agreement has been signed. Will contact a DJ at later date.	
<b>New Business</b>	Will begin budgeting process for 2018. Chief will make a list of RLVFC property that must be returned by former members. Commissioners will attempt to contact former members to inform them of the need to return RLVFC property.	
<b>Adjourned</b>	Time: 9:30pm	Date: 8/14/17
<b>Respectfully Submitted</b>	 James Murphy Secretary	