


Parsippany - Troy Hills, NJ - Fire District #2

Board of Fire Commissioners Meeting Minutes

Call to Order	Time: 8:00pm	Date: 9/12/16
Commissioners	<i>Present:</i> George Appel, Eugene Caulfield, Peter Deegan, Donald Denise, James Murphy	<i>Absent:</i> None
Guests	Chief Douglas Reighard, Asst. Chief Joseph Reeber	
Last Meeting's Minutes	Read & Approved	
Treasurer's Report	Read & Approved	
Bills for Payment	Approved	
Correspondence	Read & Reviewed	
Committee Reports		
Insurance	Insurance is current.	
House	Loud metal scraping noise discovered to be coming from A/C unit. Repairs made. Landscaping performed around firehouse. New floormats installed in firehouse.	
Apparatus	All three apparatus passed their pump test. Old 623 pump also tested and passed. Pump maintenance to be performed on all three apparatus. Ladder PM to be performed on T-21. E-22 & E-23 PM to be scheduled.	
Chief's Report	Read & Reviewed. Approval given for Chief to purchase children's fire helmets, for Fire Prevention Week demonstrations, at a cost not to exceed \$500.	
Old Business	Application for January winter storm FEMA grant has been withdrawn due to not meeting all criteria. VFIS insurance has no group policy discount. Current Life Insurance policy has lower cost than VFIS Life. Will schedule a meeting with VFIS representative. Met with mayor regarding property project. Old 623 now has one interested party – sent a bill of sale for \$12,000. Electric sign will not be used to display personal messages for non-Fire Company personnel. Grant for Energy Conservation approved, awaiting final approval from the state.	
New Business	Agreed to resolution for Morris County Mutual Aid Agreement. First half year fuel stipend for Assistant Chief Reeber approved in the amount of \$125. Proposal made to have a picture booth, other entertainment at the dinner dance. Proposal made to invite representative from Ferring to the dinner dance. Will discuss property project with RLCC President. Laptop updated to Windows 10. Knox Box software upgraded, Knox box users updated. New firehouse clean-up policy & checklist in place. The Fire Co. President will assign a monthly clean-up crew and be responsible for their performance. The President will report to the commissioners. Penalty for poor clean-up performance will be a one year suspension of firehouse rental privilege.	
Adjourned	Time: 10:30pm	Date: 9/12/16
Respectfully Submitted	 James Murphy Secretary	